

JACKSON POLICE DEPARTMENT

33-D Broadway · Jackson, CA 95642 · (209) 223-1771



APPLICATION FOR SPECIAL EVENT/ PARADE PERMIT

** An application must be filed with the Chief of Police for any gathering, event, activity or parade on any city street, and/or any publicly owned property, a minimum of 30 days prior to the event.*

** It is the responsibility of the event organizer to notify businesses or residents prior to the event.*

1. Name of Event: _____

2. Purpose of Event: _____

3. Location Description (also attach a map showing route or exact location): _____

4. Date of Event: _____ Time of Event: _____ to _____

Sponsoring Organization: _____ Day Phone #: _____

(attach by-laws and proof of non-profit status)

5. Applicant Name: _____

Address: _____ City: _____

Day Phone #: _____ Position/Title in above organization: _____

6. Alternate Name: _____ Title: _____

Address: _____ City: _____

Day Phone #: _____

7. Person in Charge at the Event: _____

Day Phone #: _____

8. Anticipated size or number at the event, please explain in detail: _____

9. Special needs of your event (music, PA system, animals, rides, entertainment, etc.): _____

10. Will food/beverages/alcohol be served? YES _____ NO _____

If YES, explain: _____

YOU ARE RESPONSIBLE TO MEET ALL STATE & COUNTY REQUIREMENTS, INCLUDING HEALTH CODES .

11. Security Provided for the Event: _____

12. Clean Up Plans: _____

13. Comprehensive general liability insurance coverage provided by: _____

WITH THE CITY OF JACKSON NAMED AS ADDITIONAL INSURED.

14. Limits of Liability: _____

15. Other Comments: _____

16. Signature of Applicant: _____ Date: _____